



***Delaware Emergency Management Agency***  
***State Homeland Security Grant Program***

**DE Information Bulletin**  
**No. 1 September 13, 2004**

TO: All Delaware Homeland Security Grant Partners

FROM: Jamie E. Turner, III  
Director

SUBJECT: FY04 State Homeland Security Grant Program Purchasing & Planning

The Delaware Emergency Management Agency (DEMA) is pleased to announce the establishment of a Delaware Information Bulletin to improve communications of the State Homeland Security Grant Program. The program has grown in funding and complexity with more changes expected. These bulletins serve to keep you informed as changes occur for your action, planning, and/or reference.

Our first bulletin (attached) addresses actions needed from the emergency response community in preparation of funding release of the FY2004 State Homeland Security Grant Program. The grant was obligated to all emergency response disciplines through the Initial Strategy Implementation Plan (ISIP) in May and July 2004. FY2004 requirements in planning, equipment, training and exercise were identified in general terms. The DEMA Homeland Security Team requires detail information in all areas to effectively support the requirements. Mr. Joseph Wessels and his staff stand ready to work with each discipline. The following Homeland Security Staff contact information is provided for your assistance:

Joe Wessels	Program Manager	(302) 659-2248	<a href="mailto:joseph.wessels@state.de.us">joseph.wessels@state.de.us</a>
Tony Lee	Assistant Program Manager	(302) 659-2219	<a href="mailto:edward.lee@state.de.us">edward.lee@state.de.us</a>
Rob Hall	Technical Coordinator (Planning)	(302) 659-2218	<a href="mailto:robert.hall@state.de.us">robert.hall@state.de.us</a>
Tim Sexton	Technical Coordinator (Exercise)	(302) 659-2296	<a href="mailto:tim.sexton@state.de.us">tim.sexton@state.de.us</a>
Ed Durst	Technical Coordinator (Equipment)	(302) 659-2249	<a href="mailto:edward.durst@state.de.us">edward.durst@state.de.us</a>
Dwayne Day	Technical Coordinator (Training)	(302) 659-22	<a href="mailto:dwayne.day@state.de.us">dwayne.day@state.de.us</a>



TO: All Delaware Homeland Security Grant Partners

FROM: Jamie Turner, Director

DATE: September 9, 2004

**SUBJECT: FY04 STATE HOMELAND SECURITY GRANT PROGRAM  
PURCHASING & PLANNING.**

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The FY 2004 State Homeland Security Grant Program is in the final stages of the State Clearinghouse approval process. This approval is expected to occur in October 2004. DEMA's Homeland Security Staff has been instructed to initiate preparation of equipment purchase orders in an effort to expedite the purchase process and delivery of equipment once funding is approved. Your assistance is needed to accomplish this task, and to ensure federal and state fiscal guidelines are followed.

You are reminded that unless other purchase arrangements are made and approved by DEMA, the Division will be the Purchasing Agent for all Homeland Security equipment items and/or services. All purchases must initiate here at DEMA for determination of procurement avenues. Procurement of equipment and/or services not coordinated and/or approved by DEMA may not be funded under the State Homeland Security Grant Program.

With your help and support, DEMA has established a strong procurement process with established state and federal contractors. Your detailed descriptions of equipment and/or service requirements are the key to placing orders in a timely fashion. DEMA requires equipment order specifications of make, model number, and SKU# to validate your equipment requirements.

Mr. Ed Durst is DEMA's Technical Assistance Coordinator Equipment Liaison and can be reached at 302 659-2249. Due to the nature and complexity of the projected requirements, all critical infrastructure security projects will be coordinated by Mr. Tony Lee. Mr. Lee can be reached at 302 659-2219.

Since Congress is considering the Homeland Security Appropriations bill this week, I request that you meet with your peers to compile requested equipment-purchasing lists for review by the appropriate working group committees. This information should be submitted to DEMA by December 9, 2004. This will allow the committees to evaluate, insure compliance, and develop recommendations for adoption by the full committee at the January 2005 meeting.

At this point funding levels are uncertain. When we receive word that President Bush has signed the appropriations bill, we will certainly inform everyone of the results.

Please feel free to contact me with any questions.

State of Delaware, Department of Safety and Homeland Security

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